

This pattern is an example and shall help you to prepare your resume for us!

Curriculum Vitae

Portrait Photo

PERSONAL INFORMATION

Name:

Last name:

Birthday: dd/mm/yyyy

Place of birth:

Home address:

Nationality:

EDUCATION

Month / Year - Month / Year Type of Education, Institution "Name of Institution", city, country

Diploma, Qualification

Month / Year - Month / Year ...

WORK EXPERIENCE AND INTERNSHIPS

Month / Year - Month / Year Position of employment in "Company Name",
Company's industry, city, country
Tasks and responsibilities

Month / Year - Month / Year ...

LANGUAGE SKILLS

Please name all your language skills and rate the level. Please do not forget to mention your mother tongue.

PERSONAL INTERESTS

Please tell us your interests and hobbies.

SPECIAL KNOWLEDGE

Please tell us if there are other relevant skills for the program, that we should know, e.g.

- Computer knowledge
- Courses or seminar that you have attended

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- Babysitting experience, working with children, care experience by working with older people or disabled persons (for volunteer work)
- Certificates,
- Etc.

and list them in detail (duration, location, country etc.).

FARM STAY PROGRAMS: ADDITIONAL INFORMATION

Please tell us if you have other relevant skills for the Farm Stay program

- Experience with animals (especially farm animals)
- Riding Experience / Experience with horses
- Experience in agriculture
- Certificates, decorations or badges

AU PAIR PROGRAMS: ADDITIONAL INFORMATION

Please tell us if you have other relevant skills for the Au Pair program

- Experience working with kids (incl. the age of the kids)
- First Aid certificate
- Certifications
- Experience supervising kids, e.g. as Boy Scout, leading summer camps, dance courses for children, sport clubs for children, etc.